

RULES FOR RENTAL OF YOUTH CENTER

A permit issued by the Parks Department is required for all affairs and must be on hand during the time the facility is being used (same as other side of this page).

The Parks Department is in charge of issuing permits for all reservations.

Deposits will only be refunded if rules are followed, buildings and grounds are left clean, and no damages are made to the facilities. **Charges for any damages or no cleanup** that are more than the deposit will be billed to the person(s) responsible for rental of the building(s). ***Any damage to the premises must be restored, and, by signing this form, you are agreeing to assume financial responsibility for all necessary restoration work.***

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***ABSOLUTELY NO ALCOHOLIC BEVERAGES OR ANY TYPE
OF DRUGS ARE ALLOWED ON THE PREMISES! WE WILL
ENFORCE THIS!***
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No property shall be rearranged, taken from the building, or addition brought in without the approval of the Park Supervisor.

No decorations or lighting shall be installed or altered without approval of the Park Supervisor. Any decorations allowed to be put up or any personal property of the renter shall be removed immediately after the event, leaving the premises clean and in order.

CANCELLATION: No monies will be refunded if the Parks Department is not notified 15 days prior to rental date.

DANCES/PARTIES (YOUTH GROUPS ONLY)

Deposit, rent, and pay for security guards must be made prior to rental of facility (ballroom only):

Rental fee: \$150

Deposit: \$75

Security: \$75 (1 Security Guard -- \$25/hr., 3 hrs.)

Total: \$300

You will be charged an additional \$25 per hour for security guard for any time over 3 hours. The police department will set up the security guard. And two additional guards must be obtained and paid for by renter prior to dance.

The person signing this contract must remain during the entire event.

Any destruction to the buildings or equipment will be charged to the person who signs the contract and not to any club sponsoring the event.

The room capacity is 200 people.

Time for all dances will be 9:00 to 12:00 midnight with no extension of time. All cleanup will need to be done before midnight.

Five (5) adult chaperones will be required with at least two (2) males present among the five. Chaperones must remain for the entire event and must move around and check restrooms and dance area.

All chaperones and security need to be present before the doors are opened for the dance. Chaperones are:
